

**VILLAGE OF LUDLOW
TRUSTEE REGULAR MEETING MINUTES
LUDLOW COMMUNITY CENTER
April 7, 2025 7:00 P.M.**

Call to Order

Mayor Steve Thomas was absent due to family illness; Trustee Brian Bina chaired the meeting and called it to order at 7:00 pm. Trustee John Curtis led the board in the Pledge of Allegiance.

Members of the Board Present: John Curtis, Tom Fultz, Tharla Palumbo, Marsha Spear, and Clerk Dawn Good Adwell.

Members Absent: Steve Thomas and K. Shedd.

Also attending: Diane Michaels, Treasurer; Officer Denita Cadman; Water Dept- Rick Chenoweth.

Approval of Consent Agenda

1. Minutes of February 26, 2025, Trustee Special Meeting and March 11, 2025 Trustee Regular Meeting - M. Spear motioned to approve as corrected; second by T. Fultz.

2. March 2025 Financial Reports – T. Palumbo motioned to accept; second by M. Spear.

3. April 2025 Expense Reports – T. Fultz motioned to approve; second by M. Spear.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Absent; Palumbo, Aye.
Motion carried.

Public Address Regarding Pending Matters Before the Board

There were no residents attending; no comments.

Correspondence

Champaign County Zoning – notice of hearing April 17, 2025, for zoning ordinance on keeping urban farm animals such as chickens.

Russell Leigh & Associates – Letter of Engagement for FY2026 audit.

Kyle Hayden, 217 Auctions – government surplus auctions.

IL Department of Transportation – information re: upcoming seminars for IDOT funding for projects including Safe Routes to School which can help pay for sidewalks, crosswalks, pedestrian-rail projects.

Reports

1. Mayor: no report.

2. Police: Officer Cadman reported she responded to two calls over the weekend; a domestic dispute (non-violent) and a dog running at large.

3. Street: R. Chenoweth reported he removed the snow blade from the truck; he hoped we would not have a spring snowstorm.

4. Water: Delinquent billing reports reviewed; one account to be sent to a landlord and another turned over to the attorney.

5. Zoning: B. Bina reported one permit issued for privacy fence on N. Poplar St.

6. Clerk: No report.

7. Treasurer: D. Michaels reported the budget is finished and thanked the finance committee for their work.

Discussion Items

- 1. Watermain Project:** J. Curtis reported that Fehr Graham engineers, SNC Construction, and the Village need to have a final “walk through” meeting to discuss the few remaining items.
- 2. Distressed Properties:** Clerk Adwell brought the board up to date on court proceedings on the property located at 228 E. Thomas St.
- 3. FY2026 Budget** – The budget has been given to at the attorney’s office for ordinance preparation; it should be available for a public hearing in May. There was no further discussion.
- 4. Engagement of Auditor for FY2025 Audit** – Referring to Russell Leigh’s letter of engagement; fee not to exceed \$5,200.00, D. Michaels stated that the fee is very reasonable; another auditing firm would be more expensive. There was little discussion.

Action Items

- 1. 2025-R4 Resolution Authorizing Village President to Contract for Mowing Services** - Since Thomas was not able to attend the meeting and state his choice to award the contract to, Chair Bina asked the trustees to table the resolution. Trustees discussed.
M. Spear then motioned to authorize Mayor Thomas to choose which company to award the contract to, and for the trustees to give formal approval at the next regular meeting; second by T. Fultz.
Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Palumbo, Abstain; Shedd, Absent
Motion carried.

Adjourn

T. Palumbo motioned to adjourn the meeting, second by T. Fultz. The meeting was adjourned at 7:33 pm. The next regular Trustees Meeting will be May 13, 2025, at 7 P.M.

Dawn Good-Adwell, Clerk