

**VILLAGE OF LUDLOW
TRUSTEE REGULAR MEETING MINUTES
LUDLOW COMMUNITY CENTER
October 14, 2025 7:00 P.M.**

Call to Order

Mayor Steve Thomas called the meeting to order at 7:00 pm. and led the board in the Pledge of Allegiance.

Members of the Board Present: Brian Bina, John Curtis, Tom Fultz, Karen Shedd, Tharla Palumbo, Marsha Spear.

Other Village Officials Present: Jose Navarro and Denita Cadman, Police; Rick Chenoweth, Water; Dawn Good-Adwell, Clerk.

Approval of Consent Agenda

1. Minutes of September 9, 2025 Regular Meeting; and September 25, 2025, Public Hearing
2. September Financial Reports
3. October Expense Reports

M. Spear motioned to approve the consent agenda; second by T. Fultz.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Aye.

Motion carried.

Public Address Regarding Pending Matters Before the Board

Jordynn Huskisson, Fisher IL told the board about her mission to combat hunger in local communities. She builds "Blessing Boxes" (a mini-food pantry box) and places them in communities for people to leave food in for others to take from. She is also thinking about donating refrigerators for donations of perishable foods.

Correspondence

No correspondence.

Reports

1. **Mayor:** Mayor Thomas reminded that Halloween hours are set at 6 – 8 PM on October 31st; and the Village will serve hot dogs again; volunteers needed.

2. **Police:** Chief J. Navarro reported that a state task force was in town recently and arrested a village resident for possession of child pornography; he is working with the county on getting the e-ticket system in place; gave a few warnings to residents for grass and garbage nuisance violations.

3. **Street & Water:** R. Chenoweth reported some old hydrants are now shut off. Past due water accounts were reviewed for disconnection.

4. Zoning & Building: B. Bina reported a permit was approved for a roof-mount solar system on E. Catherine St.

5. Clerk: D. Adwell reported funding request to USDA Rural Development has not been received; their office is closed due to government shutdown.

6. Treasurer: D. Michaels is absent; no report.

Discussion Items

1. Distressed Properties: The board discussed 228 E Thomas St.

2. Community Center Cleaning: Clerk Adwell informed the board that the Senior Committee currently pays Jennifer Harmon to clean the community center once per month. However, a single monthly cleaning may not be sufficient, as the cleaning needs can increase depending on how frequently the building is rented out. Trustees agreed the building should be presentable when rented and to address the potential for increased cleaning, the trustees discussed the possibility of raising rental fees.

3. Discussion of Water and Zoning Ordinances, Zoning Maps, and Zoning Permit Fees: Trustees discussed current water rates and raising the minimum rate and the reconnect fee. They also discussed how to proceed in updating the zoning map to reflect the current zoning ordinance. It was suggested to contact the Regional Planning Commission who assisted the Village in 1989 in surveying current zones and current use.

4. Intergovernmental Agreement with Champaign County Animal Control: currently the County charges annual per capita fees; this will change to per call fees effective January 1, 2026.

Action Items:

1. #2025-R-09 A Resolution to Adopt Intergovernmental Agreement with the Public Safety Records Management System Policy Board and the City of Champaign

T. Fultz motioned to adopt resolution; second by B. Bina.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Aye.

Motion carried.

2. #2025-R-10 A Resolution to Renew Intergovernmental Agreement for Membership with Illinois Municipal League and Approve Payment for IML Risk Management Association for 2026 Liability and Property Insurance Coverage

M. Spear motioned to adopt resolution, second by K. Shedd.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Aye.

Motion carried.

Adjourn

K. Shedd motioned to adjourn the meeting, second by T. Fultz. The meeting adjourned at 8:50 pm. The next regular Trustees' Meeting will be November 11, 2025, at 7 P.M.

Dawn Good-Adwell, Clerk