

**VILLAGE OF LUDLOW
TRUSTEE REGULAR MEETING MINUTES
LUDLOW COMMUNITY CENTER
November 11, 2025 7:00 P.M.**

Call to Order

Mayor Steve Thomas called the meeting to order at 7:00 pm. and led the board in the Pledge of Allegiance.

Members of the Board Present: Brian Bina, John Curtis, Tom Fultz, K. Shedd, Marsha Spear.

Members Absent: Tharla Palumbo.

Other Village Officials Present: Rick Chenoweth, Water; Diane Michaels, Treasurer; Dawn Good-Adwell, Clerk.

Approval of Consent Agenda

- 1.** Minutes of October 14, 2025, Trustee Regular Meeting
- 2.** October 2025 Financial Reports
- 3.** November Expense Reports

M. Spear motioned to approve the consent agenda; second by T. Fultz.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Absent. Motion carried.

Public Address Regarding Pending Matters Before the Board

No public comments.

Correspondence

No correspondence.

Mayor Thomas asked the trustees to proceed to Agenda Discussion Items 1 and 2 for the convenience of both Jordynn Huskisson and Susan Ebert and then come back to reports; trustees agreed.

Discussion Items

- 1. Mini-Food Pantry** - Jordynn Huskisson presented more information to the board regarding the Blessing Box and received \$550 in donations to purchase groceries for Thanksgiving meals for 10 families in the Village.
- 2. Zoning Ordinance and Zoning Maps** – Susan Ebert, Planning Manager, Regional Planning Commission addressed the board regarding the processes involved for updating the zoning map to match current zoning ordinance., as well as the fee for services the Planning Commission can provide to assist the Village with mapping and zoning.

Reports

1. Mayor: Mayor Thomas reported he participated in the Veterans Day program at Ludlow Grade School with others from the American Legion. Also, the Legion will donate money towards the purchase of Christmas street light decorations.

2. Police: No report; Chief J. Navarro was absent.

3. Street & Water: R. Chenoweth reported he's getting vehicles ready for winter. Past due water accounts were reviewed.

4. Zoning & Building: Nothing to report.

5. Clerk: Nothing to report.

6. Treasurer: The FY2025 audit report by Russel Leigh & Assoc. was given to the trustees; D. Michaels reported it was a clean audit and there were no concerning statements from the audit. She also presented the Annual Treasurer Report for FY2025.

Discussion Items

3. Community Center Rental Fees: The board discussed the current fees and polices relating to the rental of the community center. The current fee of \$150 plus security deposit of \$100 does not cover the related expense of making the building available for public use. Trustees discussed raising the rental fee to \$200 and adding a fee of \$25 if a user wants access to the building to set up the day before their event.

4. Water Rates and Fees – Trustees discussed current minimum rate of \$55.00 for 3,000 gallons raised to \$60.00; adding return payment fee of \$30.00; raising deposit for new service from \$150 to \$175-\$180; raising reconnect fee after disconnection from \$50.00 to \$100.00

5. Tax Year 2025 Levy – Last year's levy for audit was \$586; actual fees for annual audit is \$5,000 or more; half is paid from water and other half from general fund. Both Clerk Adwell and Treasurer D. Michaels advise raising the levy for audit to \$3,000 to cover at least half of the audit fees. Trustees discussed and agreed to increase the levy and hold a truth in taxation public hearing in December.

Action Items:

1. #2025-R-11 A Resolution to Adopt Intergovernmental Agreement with Champaign County for Animal Control Services – Animal control will no longer provide services under the current fee structure. K. Shedd motioned to adopt resolution; second by B. Bina.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Aye; Palumbo, Absent. Motion carried.

2. #2025-O-03 An Ordinance Prohibiting Nuisances in the Village – T. Fultz motioned to adopt resolution, second by B. Bina.

Roll Call Vote: Bina, Aye; Spear, Aye; Curtis, Aye; Fultz, Aye; Shedd, Abstain; Palumbo, Absent. Motion carried.

Adjourn

K. Shedd motioned to adjourn the meeting, second by T. Fultz. The meeting was adjourned at 9:15 pm.

There will be a Public Hearing at 6:45 pm December 9, 2025 for the 2026 Tax Levy. The next regular Trustees' Meeting will be December 9, 2025, at 7 P.M.

Dawn Good-Adwell, Clerk