

**VILLAGE OF LUDLOW
REGULAR TRUSTEE'S MEETING MINUTES
LUDLOW COMMUNITY CENTER
March 14, 2023, 7:00 P.M.**

Call to Order

Mayor Steve Thomas called the meeting to order at 7:06 pm.

Members of the Board Present: Brian Bina, John Curtis; Tom Fultz, Marsha Spear; Clerk Dawn Good-Adwell. Members Absent: Miranda Moore, Paxton Palumbo (arrived at 7:10 pm)

Also present: Police Chief Joe Navarro; Officer Denita Cadman; Rick and Carol Chenoweth; one resident.

Approval of Consent Agenda

Motion to approve consent agenda made by T. Fultz, second by M. Spear.

1. Meeting Minutes:
February 14, 2023 Regular Trustee's Meeting Minutes
2. Financial Reports
 - A. February Statement of Activity
 - B. February Bank Balance Report
3. March 2023 Expense Reports
Roll Call Vote: Bina, Aye; Curtis, Aye; Spear, Aye; Palumbo, Aye; Moore, Absent; Fultz, Aye
Motion carried 5-0.

Correspondence

- Jeff Harper – 02.12.2023 letter; will not bid for 2023 mowing contract.
- Champaign County Zoning – letter 03.10.2023 notification of public hearing on wind and solar farm ordinances revisions.
- Russell Leigh & Assc. – letter 03.07.2023 letter of engagement for 2023 Audit and single federal audit.
- Champaign County Regional Planning commission – 03.09.2023 letter for summary of principle and interest payments on building loan with new loan amortization schedule.
- Terminix – 02.20.2023 letter notification of fee increase for quarterly pest control.

Reports

Mayor: Mayor Thomas informed the trustees that the community center was booked for rental May 27 and July 15.

Police: Chief Navarro reported he responded to three calls: trespass in an abandoned house; stolen property and a suspicious vehicle; a juvenile offense.

Street: R. Chenoweth reported Street truck needed brake repairs.

Water: R. Chenoweth stated he contacted Mcguire Iron about inspecting the interior of the water tower in response to the recent EPA notice. C. Chenoweth presented the Febuary water reports; there were three delinquent accounts.

Zoning: B. Bina reported he issued a permit for fence installation at 106 Vine St.

Clerk/Treasurer Report: D. Adwell had nothing to report. She requested a motion to amend the agenda to discuss the audit firm's letter of engagement.

P. Palumbo motioned to amend the agenda to include discussion of the audit firm's letter of engagement; second by T. Fultz. Voice Vote: Aye 5; Nay 0. Motion carried.

Discussion Items

Water Main Update: Fehr Graham Engineer sent us EPA Construction Permit for Phase 3, which is a change in the Phase 2 plans for how water main will be laid on Orange St. They determined the best option is to lay water main between the street and the sidewalk on west side of the street.

Storm Tile: J. Curtis and R. Chenoweth reported to the board that large drainage tiles on Orange and Ludlow were blocked and culvert on Walnut Street needed cleaned out; water from recent rains was not draining properly; SNC Construction was available and jet cleaned them and treated with sewer solvent to keep them clean and rid them of roots. Bill is expected to be \$200 per hour.

Road Paving: B. Bina presented bids from United Paving to patch portions of Katie and Hollywood streets with state approved M50 surfacing materials. Estimate for Katie St. was \$6,950 and Hollywood St was \$3,400. Bina also reported he talked to Ludlow Twp. Road Commissioner Greg Suits about oil & chipping the north end of Orange St, estimate is \$12,000.

FY2024 Budget and Appropriations Ordinance: trustees discussed the FY 2024 budget and appropriations; a hearing will be next month at 6:45 p.m.

Replace Christmas Street Lights: C. Chenoweth reported she chose six Christmas lights and received an estimate of \$2,500 from Creative Displays.

Electrical Repairs to Exterior Wiring at Community Center: Bina got an estimate from R&T Electric to install a new meter panel on the exterior of the Center to supply power for Christmas street lights and security light; current meter panel is on the exterior of the old fire station, which is no longer compliant. Estimate is \$3,740.

Pest Control: Trustees discussed changing pest control services to Deon Mennenga Pest Control and cancelling Terminix.

Bids for 2023 Mowing Contract: Mayor Thomas stated he received so far only 1 bid; is waiting for another bid that had not arrived prior to this meeting.

Action Items

Resolution 2023-R2 Supplemental Resolution for Maintenance Under the Illinois Highway Code: Trustees discussed additions to the original resolution for use of MFT funds in 2023. T. Fultz motioned to adopt the resolution; second by B. Bina. Vote: Ayes 5; Nays 0

Resolution 2023-R3 Contract for Mowing Services in 2023: Bids received from Parker Palumbo and Chris Warner did not meet trustee approval and seemed to be bid differently. B. Bina motioned instead to authorize the Clerk to return to both vendors in writing a detailed Request for Bid and ask them to bid accordingly; also to authorize the Mayor to contract with a vendor of his choosing, in the best interests of the Village. Second by T. Fultz.

Roll Call Vote: Bina, Aye; Curtis, Aye; Spear, Aye; Palumbo, Aye; Moore, Absent; Fultz, Aye. Motion carried 5-0.

Adjourn

T. Fultz motioned to adjourn, second by P. Palumbo; all were in favor. Meeting adjourned at 8:55 pm. The next Regular Trustees Meeting will be April 10, 2023, at 7 p.m.

Dawn Good-Adwell, Clerk